ALLAMA IQBAL OPEN UNIVERSITY, ISLAMABAD  
(Department of Library and Information Sciences)

WARNING
1. PLAGIARISM OR HIRING OF GHOST WRITER(S) FOR SOLVING THE ASSIGNMENT(S) WILL DEBAR THE STUDENT FROM AWARD OF DEGREE/CERTIFICATE, IF FOUND AT ANY STAGE.
2. SUBMITTING ASSIGNMENTS BORROWED OR STOLEN FROM OTHER(S) AS ONE’S OWN WILL BE PENALIZED AS DEFINED IN “AI OU PLAGIARISM POLICY”.

Course: Management of Serials Publications-II (5654)  Semester: Autumn, 2012
Level: MLIS  Total Marks: 100
Pass Marks: 40

ASSIGNMENT NO. 1  
(Units 11-14)

Note: All questions carry equal marks.

Q. 1 Why serials’ Indexing and Abstracting service is necessary in libraries? Explain in detail.

Q. 2 Explain some of the Major Indexing and Abstracting Services of the World.

Q. 3 Cataloging and Classification is very important feature in Serials Organization. Explain rules, problems and unique features of serials cataloguing.

Q. 4 Electronic/Web Journals are very successful format why? Discuss.

Q. 5 Computer-based Serials Control is an important bibliographic utility how? Explain in detail about bibliographic utilities centers/networks.
ASSIGNMENT NO.2
(Unit 15-18)

Total Marks: 100
Pass Marks: 40

Note: All questions carry equal marks.

Q. 1 What role National Library of Pakistan can play as Bibliographic Agency in Bibliographic Control of Serials?

Q. 2 Serials preservation and conservation is an important activity, how? What is the process of binding of serials publication?

Q. 3 Selection of vendor/agent for serials publication is very tedious job, how? Explain.

Q. 4 Write in detail the skills and qualification required for a serial librarian.

Q. 5 How serial librarian can make available the back issues and outstanding journals for a library? Discuss in detail.